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1 Introduction & Overview
Welcome to the Casa Learning Portal. This guide explains how to:

- Register as a new user
- Access your assigned courses
- Use your Participant User Guides
- Access your on-line resources

1.1 Creating your account
Once the Learning portal administrator has enrolled you and assigned your courses, the learning portal will send you an email. In the email will be a link that will connect you to the portal and present an account setup form that will activate your account. You must fill in the password field; other fields are optional.

Example welcome email

Once you finished filling in the form click save, you will be taken directly to your course dashboard. Additionally, you will also receive an email confirming your account creation.
1.1.1 Initial login and Learning portal dashboard
After your initial set and login, you will login at train.casa-systems.com. Please note For Casa employees you use the Employee login button this is your Microsoft 365 credentials.
The dashboard will display all of your enrolled courses. At the top of your Course dashboard is the progress of all courses and quizzes. To enter a course click on the course name or click enter to go to the course dashboard.
1.1.2 Course Dashboard
Just as in the Main dashboard the course page will show the status of the course and quizzes where you can resume where you left off by clicking the resume button.

The course dashboard also lists each chapter objectives with videos and quizzes. You can view the videos from here as well as your participant guide if you chose.
Just under the status area is a downloadable PDF guide that can be opened online or downloaded to your desktop. We recommend downloading the manual because the video resources are accessible through links embedded in the guide as well as the dashboard.

The participant guide is formatted in the typical format of chapters and subchapters. Depending on the product, each section will contain one or more links on a particular topic that will take you to the Learning portal and play the video.

Also, each video topic will include step by step directions on how to execute the task on a real system. This may be helpful if you have a sandbox system to practice on. Depending on the product there will different resources available to you such as:

- Links to video presentations.
- Links to recall checks.
- Links to virtual hands-on labs.
- Links to application checks.
- Links to example configuration files, and:
- a link to an Excel spreadsheet containing the pertinent Casa CLI configuration and troubleshooting commands, sorted by category.
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